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28 July 1953

MEMORANDUM FOR: Chief, Office of General Services

SUBJECT: Installation of Air Conditioning Units

A review of your proposal on the method of allocation of the available 253 air conditioning units to the Currie, Barton, and Alcott Halls on a square foot basis, and the installation in the four areas on the same basis, indicates it is the only feasible and fair way to handle the situation. You are authorized to procede with the allocation to the four areas, and with the installation within the areas, on the square foot basis.

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L. K. WHITE
Acting Deputy Director
(Administration)